



Park Bridge Residents' Action Group & Fund Annual General Meeting (AGM) Minutes

Date: Thursday, October 30th 2025

Time: 18:30

Location: Park Bridge Institute

Attendees: Sam Rosbottom, Gareth Bennett-Ryan, Beth Graham, Sally Moxon, Jane Craggs

Apologies: Grace Rosbottom

1. Welcome and Introductions

- Sam Rosbottom opened the meeting and welcomed attendees, sharing background on the formation of the group
- The purpose of the meeting was to formally elect officers and committee members, adopt the constitution, and agree next steps for ongoing and future projects

2. Appointment of Officers and Committee

The following officers and committee members were nominated, seconded, and duly elected:

Role	Name	Seconded by
Chair	Sam Rosbottom	Sally Moxon
Secretary	Gareth Bennett-Ryan	Jane Craggs
Treasurer	Sally Moxon	Gareth Bennett-Ryan
Committee member	Jane Craggs	Sam Rosbottom
Committee member	Beth Graham	Jane Craggs
Committee member	Grace Rosbottom	Gareth Bennett-Ryan

3. Adoption and Amendment of Constitution

- The newly elected officers reviewed and discussed the draft constitution
- Amendment: Committee members shall serve for two years (previously one year)
- The amended constitution was agreed, adopted, and signed by:

Chair: Sam Rosbottom

Secretary: Gareth Bennett-Ryan

Treasurer: Sally Moxon

5. Current and Upcoming Projects

Heritage Centre

- Sam provided an update on ongoing discussions with Tameside Council
- A meeting between the group, Tameside Council, and the National Lottery Heritage Fund (NLHF) is scheduled for 28 November 2025 to discuss the Heritage Centre's future

River Medlock & FreshWater Watch

- Following two successful citizen science projects, the group will look to join FreshWater Watch to carry out monthly river testing and access data on pollution levels
- There is a small membership fee to take part, this will be explored

- Monthly water testing to serve as part of an ongoing, community-engaging project

Fly-tipping and Community Clean-ups

- Residents and visitors are encouraged to report fly-tipping via the Tameside Council website
- The group plans to launch a monthly community litter pick, supported by the Council's Greenspace team (equipment and waste collection provided)
- Discussed potential fundraising for trail cameras to deter and identify fly-tippers, previous camera use by residents led to successful prosecutions

Road Safety

- The group has collated feedback from the Park Bridge Road Safety Proposal
- The proposal will be updated and shared publicly and with the Council during Brake's Road Safety Week (16–22 November)
- Committee discussed fundraising for new road safety signage to encourage drivers to slow down

6. Communications and Engagement

- Committee members encouraged to contribute content for the newsletter and website
- A WhatsApp group will be set up for efficient committee communication

7. Finance and Administration

- Treasurer (Sally Moxon) will begin the process of opening a community bank account
- Chair and Treasurer to act as dual signatories
- The group will explore local and national grant opportunities to fund projects, with support and guidance from Action Together

8. Meetings and Membership

- The committee will meet quarterly, with the next meeting planned for January 2026
- Membership is free and open to all residents and visitors

- A new “Membership” page will be added to the website to allow people to sign up for updates, notes, and agendas
- The group discussed introducing open forum meetings for members to share ideas and raise local issues. Dates to be confirmed and published

9. Any Other Business (AOB)

- No further business was raised

10. Meeting Closed

- The Meeting closed with thanks to all attendees for their time and ongoing support